

MEW/jr  
14 December 2021

Dear Parents/Guardians and Students

We would like to bring to your attention the release of Ofqual's guidance for schools on contingency arrangements. The overriding message in the guidance is that Ofqual are confident that examinations will take place as normal this year but they are asking all schools to follow this contingency guidance in the unlikely event the exams have to be cancelled.

The link to the full guidance can be found [here](#)

Following the guidance we will:

- Plan further assessments to take place in class under exam conditions with access arrangements to add to the evidence already collected from the Practice Exams. These are already part of our preparation for the exams in the summer anyway and often provide better evidence as they are closer to the final exams
- Inform students and parents which assessments will be used to help form a potential Centre Assessed Grade (CAG) sometimes referred to as Teacher Assessed Grade (TAG)
- Moderate marking across a subject to ensure consistency and agreement from a range of teaching professionals not just the class teacher
- Continue to provide WAD Current Level of Performance, Application Grades and Targets as well as individual marks for assessments. None of these will be the final Centre Assessed Grade (CAG) as this will not be decided upon and agreed unless Ofqual ask us to calculate this in the event of exams actually being cancelled
- Apply a maximum of 5% of the total raw mark to an individual assessment if evidence of 'a temporary illness, injury or some other event outside of the student's control has affected their performance in an assessment used for a potential CAG' has been provided **at the time of the assessment.**

Earlier guidance indicated that advance information about the focus of the content of exams to support revision will be published no later than 7 February 2022. We will communicate with you again when this is available and will of course use this information to inform the assessments in class referred to above.

Other supportive changes to arrangements already announced for exams in the summer are:

- English Literature, History and Geography - a reduction in content examined
- Maths - a copy of the formulae sheet will be provided
- Physics and Combined Science - an equation sheet will be provided

Please be assured that as a school we will prepare all students for whichever form of assessment has to take place this academic year. We have already carried out two years of extremely robust and fair CAGs.

Yours faithfully

Mrs M Wade  
Assistant Headteacher