

Dear Parent/Guardian

Wildern Music Academy – Instrument Lessons

Your son/daughter has expressed a desire to learn a musical instrument at school.

Wildern School offers all students the opportunity to participate in additional music tuition, and this letter aims to introduce the main details to you.

Currently the school offers the following sessions:

Brass: Cornet, Trumpet, Trombone, Tenor Horn, Euphonium and Tuba

Strings: Violin, Viola Cello and Double Bass

Woodwind: Clarinet, Flute, Saxophone, Oboe and Bassoon.

Percussion: Piano, Keyboard and Drum Kit

Acoustic Guitar, Bass Guitar, Electric guitar and Ukulele.

These lessons are given by either Hampshire Music Service staff, Wildern staff or by private teachers. In order to avoid students missing the same curriculum area, the times of lessons vary each week depending on when the teachers are in school. The Majority of these lessons take place during the school day but some take place after school. Lesson times are on display in the D@rt Centre, on Google Classroom and are emailed to each student at the start of the term. Students must show their Music Tuition Pass before leaving a curriculum lesson.

The cost of each term's music tuition per instrument is £110, which must be paid by 3, post-dated cheques **before lessons can begin**. If you would like to pay for a year's tuition with one cheque, then the fees will be reduced to £300. We also accept cash. Commitment to lessons is for the **full academic year** (September – July) and at least 30 lessons will be provided during the year. **Refunds will only be permitted if the space is sold on to another student**. Students taking instrument lessons are also encouraged to join a musical activity in school.

Please complete the slip below and return it as soon as possible to Mr Legg or another member of the Music department if you would like your son/daughter to be placed on the waiting list. Please **do not** send any payment with the reply slip. Please also read and sign the Music Academy Policy for instrumental lessons. Please keep one copy for yourself and send the other in with the reply slip.

Yours sincerely

Mr S Legg

Wildern Music Academy

To: Mr Legg D.@rt Centre - Wildern Music Academy – Application for Instrument Lessons

Student's Name _____ Tutor Group _____

I wish my child to be considered for instrument lessons. I understand that this means my son/daughter will also have a commitment to attend a musical activity at school.

INSTRUMENT / SINGING _____

Previous experience / beginner? _____

Availability of Instrument _____

Parent/Guardian signature _____ Date _____

COPY 1- Return to school

Policy for instrumental lessons at Wildern School

1. Cost is £300 for a whole school year. Please make payment in full before September if you wish for your child to have lessons for the next academic year. This can be made by cheque, cash or on parent pay. You can also pay with 3 cheques. Each cheque should be made out for £110 with the second and third cheques being dated the 1st of January and the 1st of April.
2. Music tuition takes place during the school day. Music sessions are rotated each week as far as possible to avoid the student missing the same part of the same subject lesson each week. There are a couple of lessons that happen after school and these times will stay the same each week.
3. Students are expected to commit themselves to lessons for a whole year. Refunds will only be permitted if the space is sold on to another student.
4. Teaching will be in pairs (possibly 3s)
5. The payment entitles pupils to a minimum of 30 weeks' tuition each school year (although students often receive 32-35 lessons a year).
6. If the number of lessons in a year drops below 30, refunds will be issued. (For example unexpected long-term teacher absence causing the final numbers of lessons to fall below 30).
7. If a student knows in advance they will not be able to attend their Music lesson, e.g. they have a test/assessment, they should tell Mr Legg ideally the week before so he is able to re-schedule their lesson time. A lesson **will not** be rescheduled if Mr Legg is not given at least 48 hours notice to change their lesson time.
8. Parents are expected to support their children by encouraging them to practise. Regular attendance and practice is expected.
9. Lesson times are displayed on the notice board upstairs and downstairs in the D@rt. It will also be emailed to them and uploaded to Google Classroom. It is the student's responsibility to check carefully.
10. Music tuition takes place weekly in the Practice Rooms. Music tuition takes place during the school day; students will need to leave their subject lessons for 20-30 minutes once a week to attend. Students will be notified if their lesson will take place after school.
11. School teaching staff release students from lessons to attend their Music lessons. Students must play their part in this system by asking politely if they may leave (preferably asking at the beginning of a lesson) and by catching up on missed work in their own time.
12. For some instruments we do have a limited amount of 'fixed' lesson times at break/lunchtime/afterschool. They are in limited supply and only available to Year 10/11 students.
13. Students receiving lessons through school are strongly encouraged to join one of our many suitable ensembles that rehearse weekly e.g. Choirs, Orchestra, Jazz band etc...
14. A report on the students' progress will be written and sent home once a year.
15. We send out weekly emails to parents informing them if their child did not attend their music lesson
16. Children who receive Music tuition through school are entitled to buy their musical instrument through the school VAT free, thus saving 20% off the purchase price. Please contact Mr S Legg for more details (wma@wildern.org)

I agree to the policy written above and we are committing to Music Tuition at Wildern School for the whole academic year.

Sign: _____

Date: _____

Student Name: _____

Parent Name: _____

COPY 2- Retain for your record

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