



Boorley Park Primary



PERSON SPECIFICATION

HIGHER LEVEL TEACHING ASSISTANT

Qualifications:	Essential/ Desirable
HLTA status	E
HLTA standards	E
Literacy and numeracy skills equivalent to at least Basic Skills Level 2 in English & Maths	E
Other relevant qualifications (eg. Foundation Degree in Education)	D
NVQs in Supporting Teaching and Learning	D
Willingness to attend appropriate training courses to fulfil the functions of the post	D
First Aid qualification	D
Experience:	
Have successful recent experience of working with children of a relevant age in learning development	E
Have previous experience of teaching whole classes	E
Have previous experience of working as a HLTA	D
Have training in relevant curriculum areas	D
Have specialist skills in a curriculum or learning area	D
Knowledge & Understanding:	
Of the HLTA standards	E
Of relevant policies, codes of practice and legislation, including safeguarding	E
Of Multi-agency working	E
Skills:	
Ability to demonstrate the HLTA standards	E
Ability to plan effective activities for pupils at risk of underachieving	E
Ability to develop their knowledge through the evaluation of their own learning needs	E
Ability to work independently	E
Ability to remain calm under pressure and be able to adapt to change quickly	E
Professional Attributes:	
Have knowledge of safeguarding guidelines and practices	E
Have high expectations of children	E
Have fair, respectful and supportive relationships with the school community	E
Demonstrate positive values, attitudes and behaviour	E
Communicate effectively with the school community	E
Demonstrate a commitment to collaborative & cooperative working	E

Personal Attributes:	
Calmness	E
Confidentiality	E
Empathy	E
Enthusiasm	E
Flexibility	E
Initiative	E
Team member	E